

AGM of Paws4Fun Agility
November 19, 2022 @ 10:00 a.m.
Maplewood Hall

Attending Board Members:

Catherine Woolham, President; Vania Boulet, Vice President, CARO coordinator; Ian Cranstone, Facilities Director; Sandy Gummeson, Trials Director; Carolyn Heide, Treasurer, Webmaster and Trials Secretary

Attending Coordinators: Heather Esdon, IDAL Coordinator; Kristy Nyguyen, Communications Coordinator; Esther Vrieze, Membership Coordinator; Rachel Denny, Volunteer Coordinator; Sandra Jonson, Training Coordinator; Roxanne Harrington, Secretary

Attending Members: Laura Cranstone, Greg and Linda Martin, Maureen Lynch, Janice Burns, Maya Seguin, Rheal Nadeau, Janet Clark, Annalisa Percy

Regrets: Erin Moore, Training Director; Jane Rocchio, CARO Class coordinator.

President's Welcome

Catherine welcomed everyone to the AGM and introduced our new member Maya Seguin.

Meeting Called to Order at 10:26 a.m.

Additions to Agenda

- Trials Secretary Report
- UKI at home
- UKI Trial
- Move equipment
- Equipment Safety
- Hoopers
- Silver Dawn

Errors or Omissions in Oct. 16, 2021 AGM Minutes

MOTION to accept minutes of Oct. 16, 2021. Moved by Carolyn, Second Annalisa. Unanimous. CARRIED.

Director Reports:

President Report – Catherine Woolham

Catherine began by mentioning that it had been a tough year for her, and she was very thankful to the board and others for the help and support to help her get through. She was appreciative of the enthusiasm of

members and this brought her to mention that she has not yet completed the members handbook but has scheduled the task for this year.

Catherine stated that Paws4Fun was 'born' January 8 of 2013 and so this coming year would be the 10-year anniversary. She suggested some thoughts on ways to celebrate and thought a committee to handle this would be appropriate.

Catherine finished by mentioning the orders of clothing that she had been doing and was looking into other options such as caps or golf shirts.

Vice President Report – Vania Boulet

Vania provided a report: see below.

P4F was finally able to hold the Canada Day demo again in Osgoode. Brian Warren was our contact and was very good accommodating our request to have an entire fenced in ballpark dedicated to the agility demonstration.

The group also gathered for the parade and strutted our feet and paws down Main Street in Osgoode before heading to do the demo. There were seven members and twelve dogs that participated and the crowds really enjoyed the demonstration.

We only did the Osgoode event. If Kemptville were to be done we would need more people. The day is hot with it being July 1st and some dogs were done after one demonstration.

Facilities Report – Ian Cranstone

Ian began by mentioning the purchase of new tunnels and a slightly used one. He stated there had been a tunnel bag issue and all was fixed with no cost to us. He also mentioned the purchase of the new shelters for ring 2 and 3.

Ian hopes to have the new contacts in spring to replace the old red ones. There was an issue obtaining the glue for the rubber.

He mentioned the building of wing jumps over the winter to increase the number from 23 and has contacted a sign place for jump wing inserts. There will be a paint party in the spring.

He mentioned he is looking for replacement plastic chairs that are sturdy and reasonably priced.

Laura asked about having a dog walk that can kneel for the new dogs. Ian asked to defer until the new contacts come in and we can see what it is like.

Trials Report – Sandy Gummesson

Sandy began by mentioning that there were 4 Trials held this year, 3 Regular and one drive through due to heat in August. All were very successful. She mentioned that Q and placement ribbons were given to everyone.

Sandy continued by stating that the committee is currently looking into new ribbons with the black, red, grey and white incorporated into the ribbon. She mentioned that feedback was that people were very happy when the ribbons were personalized.

Sandy stated that on the Paws4Fun website, pictures of the The Club's ribbon selection are available for viewing under 'Trials' and the CARO ribbons are there as well. She did say that some people ribbon shop and will come to Paws4Fun because of the ribbons.

Sandy mentioned that there are 3 trials planned for 2023 with no trial in August and no drive through. She finished by thanking facilities, volunteers and the volunteer coordinator.

Training Director Report – presented by Sandra Jonson on behalf of Erin Moore

Sandra provided a report: see below.

My name is Sandra Jonson, I'm your Training Coordinator and I have been asked to present the training report on behalf of Erin Moore, your Training Director. Over the past year we have helped guide the training team through another busy year of classes and workshops.

Erin and I are very fortunate to have a wonderful team of 10 instructors who have been teaching over the past year. If I could please ask our instructors to stand and be recognized for their contribution to the club over the past year. Sheila Smail, Dana Cranstone, Laura Cranstone, Liz Doran, Michele Guillet, Lauren Taylor, Vania Boulet, Janet Clark, Rachel Denny and Elise Bonder. All of these instructors spent many hours creating content and recourses for their students each week. We are very grateful for their time, energy and enthusiasm for this sport that we all love. We truly could not do this without our amazing instructors.

During the indoor training season for 2021/2022 P4F used the Paws and Effects space to run classes, supervised practices, workshops and fun matches. We were fortunate to have 3-hour indoor workshops on fitness for dogs led by Carrie Smith, running matters led by Annalisa Percy and improving your connection led by Janet Parks.

We also ventured into online classes this past winter with a rally free class taught by Janet Parks and a managing your dogs line class taught by Michelle Guillet.

In the spring when we moved back to Taylor Road our class registration was very busy with new students. Outside we completed two 8-week sessions of classes. During this time we ran: 7 foundations classes with 26 students participating and 8 higher level classes with 32 students participating. In addition to agility classes Rachel Denny taught our first Canine Hoopers class beginning in September.

Over the summer we also hosted 2 half-day workshops by Aaron Froude and multiple Canine Hoopers workshops led by Rachel Denny.

A student and member fun match was held in late September as well as fun matches specific to our foundations students who have completed 8-weeks of class. Thank you to our instructors who volunteered their time to help run this event.

There will be no classes held for the 2022-2023 training season. Instead, we are currently holding open ring time on the 1st and 3rd Saturdays of the month at SilverDawn arena. These will continue as weather and interest allows. Please watch for additional e-mails about these events. More details about these upcoming events are found on the website.

We would like to take a moment to remind you to add both training email accounts to your safe sender list in your email program. If you have sent an email to either Erin or I and have not received a response within 72-hours please feel free to reach out to Erin through facebook, phone or text. Over the past year we have had issues with some of the emails we send going into junk folders or not being delivered since email programs see them as spam.

Erin, the instructors and I would like to thank you again for a great season and we look forward to working and growing with you and your dogs over the coming year.

Treasurer Report – Carolyn Heide

Carolyn provided a report: see below.
Carolyn began by mentioning By-Law modifications require ratification by members.

Treasurer's Report - Paws4Fun AGM 19-Nov-2022

1. Change to Financial Year

- At the 29-Oct-2022 Board Meeting, the Board voted to change the Club's financial year end date from December-31 to October-31
- This allows the AGM to be held in the fall and be after the close of the year, which is in line with the requirements of the Canada Not For Profit Act, allowing the year end finances to be presented to the members at the AGM
- This is also a logical year end for the Club, as it is when we move from outdoor to indoor activities
- To implement this change the Board approved, by vote (yes=6, no=0, abstain=0, absent=0), the following modification to the By-Law, Section 5:

5. Financial Year

The financial year end of the Corporation shall be ~~December 31~~
~~October 31~~ in each year.

- By-Law modifications require ratification by the members, so the Treasurer makes the following motion:
- *Moved by Carolyn Heide: I move to amend the By-Law in Section 5, Financial Year, by deleting and amending current language and proposing new language:*

5. Financial Year

The financial year end of the Corporation shall be ~~December 31~~ ~~October 31~~ in each year.

2. 2022 Year End Financial Statement

- Report on separate page
- *Moved by Carolyn Heide: I move to approve the 2022 Year End Financial Statement.*

3. Motion to audit from 2021 AGM:

- At the last AGM, the following motion was approved: "Shepard's and Associates will complete a notice for reader for 2021 year and to nullify the previous motion to not appoint a public accountant for 2021. Renumeration to Shepard's and Associates will be placing advertisements posted at the P4F field. Jen will supply banner and let know size where to put, location and size To be determined."
- When put in contact with Shepard and Associates, the Treasurer determined that the audit they perform is strictly a tax audit. It was deemed by the Board of Directors in a meeting on March-13-2022 that

because the club wanted a full audit of the accounting records for the year, this audit did not take place.

4. Chequing account change:

- The Board has given the Treasurer permission to change the club's type of chequing account. Among the goals for the new account are to have outgoing e-transfer, and auto-deposit of incoming e-transfers.

5. Transfer of money to savings account:

- The Board has requested the Treasurer to transfer funds from the chequing account to the saving account in the amount required to bring the savings account balance to \$7200. The intent is to reserve one year's land lease in case of future need.

MOTION Moved by Carolyn Heide to amend the By-Law in Section 5, Financial Year, by deleting and amending current language and proposing new language:

5. Financial Year

The financial year end of the Corporation shall be ~~December 31~~ October 31 in each year. Second Laura. Unanimous. Carried.

Carolyn went through the statement offering details, explanations and clarifications of the summary. She mentioned the 'motion to audit' from last AGM and how it was a tax audit but not the audit The Club was looking for. She also mentioned the purpose and explanation of the chequing account change that will happen over the winter.

Carolyn finished with an explanation of the funds in the saving account being a reserve for one year's land lease in case of need.

MOTION Moved by Annalisa to approve the 2022 Year End Financial Statement, Second Janet. Unanimous. Carried.

MOTION Moved by Rachel to not have the tax audit done, Second Esther. Unanimous. Carried.

Coordinator Reports:

CARO – Vania Richardson Boulet

Vania provided a report: see below.

To date there has been one CARO trial held this year which was held Saturday, June 4/22.

Two judges (Judy Miller and Sandra Barkley) judged 3 Novice (27 runs), 3 Advanced (14 runs), 3 Excellent (6 runs) for a total of 47 runs. Lots of positive feedback on the name side tab that can be added to the title rosettes.

There was one fun match held on May 21, 2022. The intent was to get some of the competitors signed up for the trial an opportunity to come to the field and get some practice in. The event was nicely attended with lots of positive comments about the facility.

There is a second CARO trial scheduled for Dec 27/22. It will be a one-day trial offering 2 Advanced, 3 Excellent and 4 Working (all levels). This will be P4F's first trial offering working. The judges are Patricia Hunt and Shelly Lyck.

Communications – Kristy Nguyen

Kristy was happy to say that there were no glitches this year and had nothing more to report. Esther mentioned the service MailChimp. Discussion

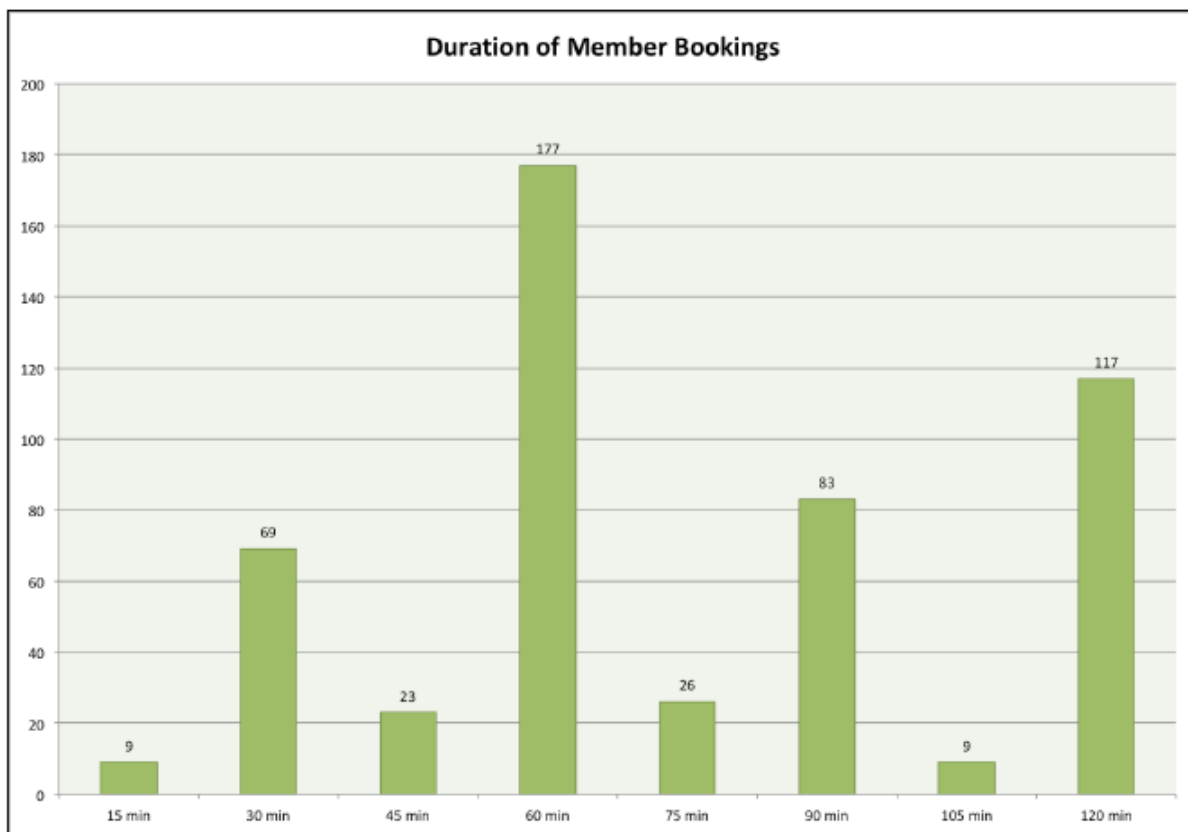
Webmaster – Carolyn Heide

Carolyn provided a report: see below. Carolyn provided some statistics about field bookings for the season. Discussion.

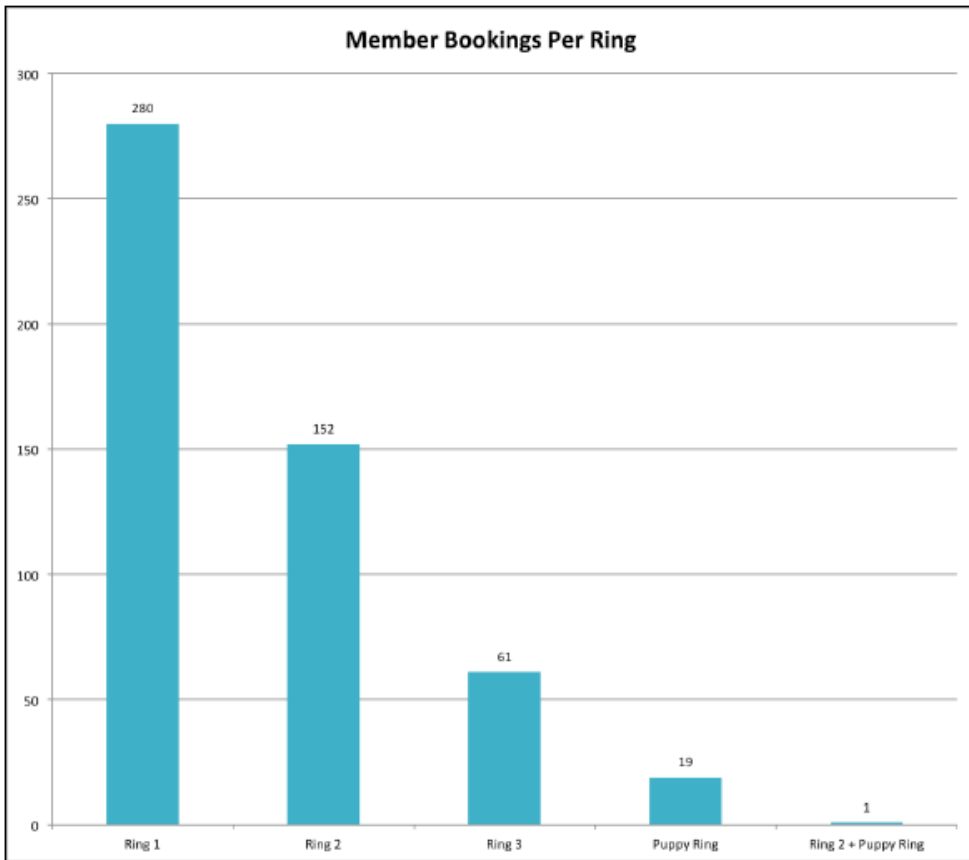
Webmaster's Report - Paws4Fun AGM 19-Nov-2022

Statistics about bookings in the 2022 outdoor season from field first day open (May-15) to last day open (Nov-4)

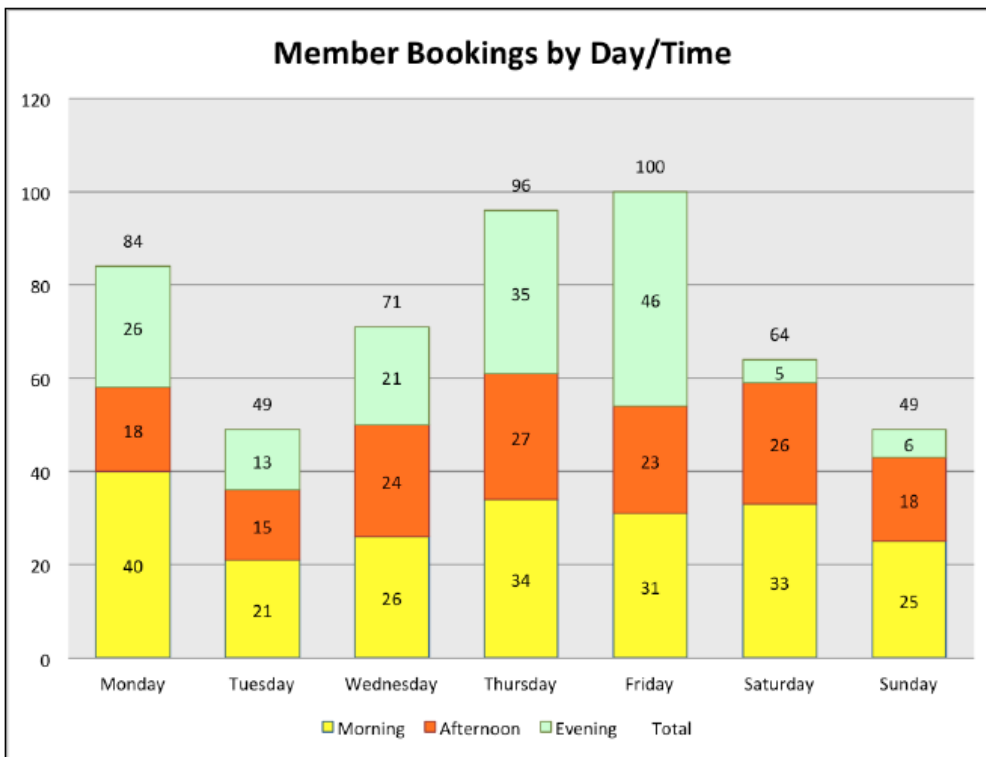
- 1) 174 days for 3 rings, at 12 hours per day = 6,264 available booking hours
- 2) 964 bookings were made for a total of 1,295.25 hours
 - the fields were used an average of 7 hours per day
- 3) 513 of these bookings were for member practice, for a total of 637.75 hours
 - 49% of the booked hours were for member practice
 - the other booked hours were used for Classes, Workshops, AAC & CARO Trials, IDAL, VALOR, K9-Kup, RAD, Fun Matches, and mowing
- 4) Duration of member bookings:



5) Member bookings by Ring:



6) Member bookings by day/time:



K9Kup – Catherine Woolham

Catherine mentioned that there were 14 teams of 8 this year, and she is predicting an increase with the number of puppies. She mentioned that it is basically all running like clockwork now with the exception of the scoring as that was labour intensive. April 1st will be the sign up.

Membership – Esther Vrieze

Esther provided a report: see below. Esther mentioned that April 1st will be the renewal date and members will have 1 month to renew. She mentioned that she will be sending invoices for missed volunteer hours and will request \$5 per missed hour. Waived memberships were mentioned. Discussion. We will look at this as a Board.

End of 2021 - 56 members

- 3 family of which 1 waived hours
- 50 single adults of which 4 waived hours
- 3 late year/mid-season of which 1 waived hour

2022

Out of the 56 members we had at the end of 2021:

- 13 did not renew
- 1 family converted to single adult
- 42 renewed of which 5 waived hours (1 new)

22 new members:

- 16 full year adults of which 5 waived hours
- 5 late year/mid-season single adults of which 1 waived hours
- 1 late year/mid-season family

Current 2022 status – 65 members

- 3 family
- 62 single adults of which 11 waived hours

Volunteer hours 2022 captured till date

1417 hours of which 113.5 hours made by proxies who are non-members.

	2016	2017	2018	2019	2020	2021	2022 (current)
New members		3	5	12	14	12	22
Non renewals		14	4	5	16	7	13
Members end of year	57	46	47	54	52	56	65
Volunteer hours		1,683	1,909	1,443	1,260	1,402	1,417

Maureen asked if there was any one event with not enough volunteers. The answer was every AAC Trial and that September was a tough month.

IDAL – Heather Esdon

Heather is the new coordinator and was working with Janet Parks, who is not coming back.

Volunteer – Rachel Denny

Rachel began by stating that this was a difficult year for volunteers and that she saw a lot of the same people and sometimes for an entire day. She was very thankful for those volunteers who came regularly and mentioned names.

Rachel mentioned a conflict between the 'sign up place' and other volunteers that needs to have some glitches worked on, not understanding the schedule.

She mentioned that going forward she would like to find ways to motivate volunteers. She also mentioned the difficulties of volunteering and running a dog. Maya suggested volunteer hours for high school students and Rachel mentioned a scholarship program from her High School.

Rachel will take over tracking volunteer hours going forward.

Rachel mentioned the competitors and judges being very patient with the exception of one judge being disrespectful of volunteers. Discussion.

Trials Secretary

Carolyn provided a report: see below.

Trials Secretary Report - Paws4Fun AGM 19-Nov-2022

1) 2022:

	Residual	Description	Bonus		Runs		Judges
			Cost	Residual if No Bonus	#	Capacity	
June	\$1,248.56	2nd run for 1/2 price	(\$821.00)	\$2,069.56	298	450	Mandy, Charlebois, Kaiser
July	\$745.96	Crash Test tug toy	(\$1,140.00)	\$1,885.96	243	450	Lundy, Esford, Nadeau
Aug*	\$571.69	Video of every run	\$0.00	\$571.69	171	240	Laird, Hersey
Sept	\$3,484.44	Endless Early Bird	(\$808.00)	\$4,292.44	404	450	Stretton, Cranstone

**Drive-Thru Format*

2) 2023:

3 AAC Trial dates have been booked for next year, the first weekend of June, July and September –

- June 10-11
- July 8-9
- Sept 9-10

General Business:

Board of Director nominations and Elections

Catherine stated that no nominations had been received.

Vice President

Rheal asked what the involvement would be.

Esther nominates Rheal and he accepts.

ACCLAIMED

Trials Director: Sandy Gummeson standing for election

ACCLAIMED

Treasurer: Carolyn Heide standing for election

ACCLAIMED

New Business:

UKI at home

Kristy asked if the Club would consider giving them a ring to practice but leaving the equipment set up for a period of time between one and a half days to one week, as they are all running the same course. Discussion with result that UKI coordinator would be required.

UKI Trial

Kristy mentioned the amount of work that so far has gone into this and a tentative date would be May 27. Discussion with result of suggestion to put together proposal.

Moving Equipment

Greg mentioned the logistics of mowing and the moving of the equipment back instead of leaving it in rows.

Equipment Safety

Kristy mentioned the safety of some of the contacts. Ian spoke to this and said the new ones should be available before the first trial. He mentioned that ring 3 has always been equipment light and with enough funds we could have full equipment. Discussion with result to see how the new contact functions.

Hoopers

Rachel gave a summary stating that it started with 2 workshops and increased to 4, and a beginner class still has 2 weeks left. This will continue in spring with new beginner classes and continuation classes. She stated that Hoopers equipment is easy to move and most of the Hoopers occurs in ring 3. She mentioned that there are 'barrels' and a 'touch and go mat' on order and the tunnels used are a dome shape. She stated that it is great for all dogs.

Silver Dawn

Sandy mentioned that you can email to book and this is a member's winter practice. The cost is \$10 per person, not per dog and unlimited time unless someone has booked behind you. There are 7 crates available in the arena and please put the equipment away when you are finished. Discussion.

Motion to Adjourn at 12:48 Laura Cranstone

Note : attachments from Board and Coordinators not opening successfully so have been inserted into the Minutes.



CARO and VP
Report - 2022



Training update
P4F Board AGM



Treasurer Report
Paws4Fun AGM



Webmaster Report
Paws4Fun AGM



Membership AGM
2022 report.docx



Trials Secretary
Report Paws4Fun