

Paws4Fun Agility Club
MINUTES
June 25, 2023
3:00-6:00 p.m.
2840 Taylor Rd
Kemptville, ON

Attending: Board Members

Catherine Woolham, President; Rheal Nadeau, Vice President; Sandy Gummeson, Trials Director; Carolyn Heide, Treasurer, Webmaster and Trials Secretary; Erin Moore, Training Director

Coordinators: Jane Rocchio, CARO Class coordinator; Esther Vrieze, Membership Coordinator; Roxanne Harrington, Secretary.

Regrets: Ian Cranstone, Facilities Director;

Absent: Vania Boulet, CARO coordinator; Heather Esdon, IDAL Coordinator; Kristy Nguyen, Communications Coordinator; Sandra Johnson, Training and VALOR Coordinator; Rachel Denny, Volunteer Coordinator

Call to Order: Catherine called the meeting to order at 3:11 pm.

Additions to the agenda: none

Errors or omissions of minutes of May 8, 2023: none mentioned.

MOTION to approve minutes of May 8, 2023. Moved by Erin. Second Catherine. Unanimous. CARRIED

REPORTS:

President Report / UKI – Catherine Woolham

Catherine states she has no report.

Vice-President Report – Rheal Nadeau

Business arising (SOP) will be discussed when Carolyn arrives.

Rheal stated that the Canada Day demonstration for Kemptville is in progress. Discussion about volunteers and the survey Rachel sent, Dana's class loading the trailer and pick up of trailer / delivery to Riverside Park. Also mentioned was the equipment to bring, such as the teeter, two lightweight tunnels with bags, some jumps, 6 weave poles and the x-pens to keep control of the dogs in the diamond.

Rheal mentioned the Southbridge request for a demonstration and listed some dates. The first pick would be July 20th at 2:00 pm and the rain date would be the 27th. He asked if someone would like to take it over and Erin volunteered to do so. Equipment mentioned would be tunnels with bags, and 2-3 jumps.

Facilities Director Report – Ian Cranstone

Ian absent but asked that it be mentioned that the new dog walk has arrived and is in the trailer.

Training Director Report – Erin Moore

Classes at Taylor Road, spring / summer 2023

- Outdoor Classes began the week of May 22nd we will be running 14 classes for this first session.
- Many classes have been cancelled due to heat and air quality.
- The following training events have been completed:
 - 2 in-person classes for course planning for beginners
 - 2 obedience 4 agility workshops
 - Handling workshop presented by Kim Dick
- Rachel, Lauren and I will be hosting a hoopers fun match on July 2nd. We will set up 2 courses at multiple levels for participants to try. There are 13 teams participating in this event. All participating teams will get a ribbon. These ribbons are left over from the winter cheer league.
- Kandy Dumms' workshop for fast and (not so) focused dogs will now be held on August 12, 2023. Registration opening for members on July 8th and non-members on July 15th.
- There are already a few names on the waiting list for our next session of foundation classes. I assume there may be some additional interest following the Canada Day demonstration.

Instructors

- I have looked into ordering shirts for all the instructors. The shirts will be red with the P4F logo on the left front and the word "instructor" in large font on the back between the shoulder blades. There will be a couple of shirt options for people to choose from in order to accommodate preferences. I have reached out to Susan Kes from Gift Gear who already has our logo on file and she has agreed to create the shirts for us. I do not have an estimated from Susan at this time.

Trials Director Report – Sandy Gummesson

Sandy began with mentioning that there was a trial and there had been an incident between dogs, and there was no incident report filed. Discussion mentioning the importance of reporting / recording incidences, and that we should look into a policy that incidences should be reported. Sandy stated that the next trial is in early July.

Sandy also mentioned that she bought a couple of new ribbons for the Award of Merit and they seem to be liked by people.

Communications Coordinator – no report

CARO Class Coordinator – Jane Rocchio

Jane mentioned that it was a good trial on June 3. They had 34 entries for regular and a lot for working. There were 4 titles received. It went quite well but it has not been decided if they will do one in September as of yet.

IDAL Coordinator – no report

K9 Kup Coordinator – Catherine Woolham

Catherine mentioned that we had our first and that it went well. There were great judges.

Trials Secretary – Carolyn Heide

Carolyn stated that the next trial has 220 people for Saturday and 165 for Sunday.

Treasurer – Carolyn Heide

Paws4Fun Agility Position Statement June-22-2023

Account	Balance	Target Min Balance
Chequing	\$16,299.88	\$1,000.00
PayPal	\$2,202.79	\$500.00
Cash Box	\$186.00	\$100.00
Outstanding Income**	\$44.00	\$0.00
Outstanding Debt***	\$0.00	\$0.00
Savings	\$7,286.33	\$7,200.00
Planned/Anticipated Debts	(\$1,800.00)	

*** Accessible funds: \$15,419.00**

* Funds available while maintaining the Target Min Balances

** Monies received not deposited yet

*** Outgoing cheques outstanding

Outstanding Cheques / Debts				
	\$0.00			
	Amount	To	Issued	Comment

Cheques/Cash in-hand Not Yet Deposited		
Total:	\$44.00	
From	Amount	Comment
Laura Cranstone	\$24.00	CARO Fun Match
Alison Craig	\$20.00	Comment

Planned / Anticipated Debts				
	-\$1,800.00			
	Amount	To	Issued	Comment
	\$1,800.00	Steve Dumm		Contact Equipment ordered

Catherine mentioned that we should get estimates on the driveway.

Carolyn said that payment to Charlene will be monthly by e-transfer now.

Rheal mentioned looking forward to seeing the new tire. Discussion concerning tire approval.

Webmaster – Carolyn Heide

Carolyn mentioned that there has been no follow up to Kristy yet about sending emails to a mass of people. Discussion with Esther, not having an issue. Carolyn to look into this.

Membership Coordinator - Esther Vrieze

Esther mentioned we have new members to the club. Discussion about how new members find us and that asking about experience is good. Discussion about optional emergency contact being added to the form.

Esther clarified that August 1 is now mid-season. Affirmative. She also said that Heather doing the volunteer hours is working well.

Training/Valor Coordinator – no report

Volunteer Coordinator – no report

Secretary – Roxanne Harrington

Since our last Board Meeting held on May 8, 2023, there has been one email motion proposed and passed.

Monday May 22, 2023

MOTION Moved by Ian Cranstone to acquire a Galican tire at the expected cost of roughly \$1100.00. Second Catherine Woolham. Unanimous. CARRIED.

Business Arising

A written policy for what to do with people who owe us money for not completing their required volunteer time and continue to reap member benefits.

Rheal distributed a draft “**SOP for the Review of Membership Requests and Entries to Events and Activities**”

Discussion ensued mentioning that the SOP shall not have a list of names and that it should be President or delegate responsibility. It was also mentioned that part of the roles and responsibilities of board members and coordinators is to familiarize ourselves with the procedures on the board website. Rheal mentioned the template file and a direct link to the exact paragraph and not the page. Also mentioned was text being specific, the reason, date and conditions as well as accommodations.

Rheal will update the SOP and then an email motion may follow shortly after to get this completed.

MOTION: Moved by Rheal to add Alexandra Fidaoui to the restricted list due to outstanding debt. Second Carolyn. All present in favour. CARRIED

MOTION: Moved by Carolyn that we forgive the debt of Julian Morrison due to extenuating circumstances. Second Rheal. All present in favour. CARRIED

Next meeting:

To be determined. Possible dates are August 15, 22 or 29 and possibly in the Spencerville Room at 5:30. Catherine to determine.

Catherine adjourned the meeting at 4:35 pm.