



Paws4Fun Board Meeting APPROVED Minutes

Thursday August 29, 2024
5:30-8:30 pm
Spencerville Room
380 Colonnade Drive, Kemptville, ON

Attending: Board Members

Heather Esdon, President, IDAL Coordinator, Facilities Coordinator; Carolyn Heide, Treasurer, Webmaster and Trials Secretary; Sandy Gummesson, Trials Director; Erin Moore, Training Director, Volunteer Coordinator;

Coordinators: Sandra Johnson, Training Coordinator; Roxanne Harrington, Secretary

Regrets: Rheel Nadeau, Vice President; Ian Cranstone, Facilities Director; Kristy Nguyen, Communications Coordinator; Catherine Woolham, K9Kup Coordinator; Esther Vrieze, Membership Coordinator; Vania Boulet, CARO coordinator;

1. Call to Order at 5:31 p.m.

Presentation of the new ribbons. All in agreement about the beauty of the rainbow ribbons.

2. Agenda
 - 2.1 Additions to Agenda – none mentioned.
 - 2.2 Approval of Agenda

MOTION to approve the Agenda. Moved by Training Director, Second Treasurer. Four in favour, two absent. CARRIED.

3. Previous Meeting Minutes:
 - 3.1 Errors or omissions of minutes of July 31, 2024 – no further corrections mentioned.
 - 3.2 Approval of minutes of July 31, 2024

MOTION to approve the Minutes of July 31, 2024 as amended. Moved by President, Second Treasurer. Four in favour, two absent. CARRIED.

4. Review Email motions – none.

5. Unfinished Business

5.1 Jump Build Update – Facilities

Ian absent and sent in report – “At this point, jumps require some filling, sanding, and application of jump cups, which are also in progress. At some point, hopefully soon, they would be moved to Taylor Road for painting. Repairs are planned to other jumps still on site, and I have some different tape to see if the orange tunnel can be returned to serviceable status.”

5.2 Road Update - Training Director

Erin stated that the road is scheduled to be completed in the first half of October, once classes wind down. It will be somewhat weather dependent. Erin needs to check with Charlene about the soil and with the company to see about fixing the hole at the gate entrance.

5.3 Equipment for sale – Facilities

Ian absent and sent in report - “sold, with the possible exception of some tunnel bags.

Winners and amounts below:

Joanna Hoskins

Dog Walk \$375

A-Frame \$200

Teeter \$125

Tunnel \$ 70

Total \$770

Kim Pringle

Tunnel \$ 65

Tunnel Bags \$ 15 ea?

Practice Tire \$ 65

Total depends on # of tunnel bags taken

Janet Parks

Tunnel Bagsx3 \$ 30

Sandra Johnson

Weave Poles \$ 10

I know Janet Parks has already removed her tunnel bags, I expect payment and removal will follow soon for the remaining items. I have suggested that payment be performed by e-transfer to the club with notes included to the Treasurer.”

5.4 Fun Match (October 5) - Trial Secretary

Carolyn suggested / asked that for the Fun Match the Board do the work as a thanks to the students and teachers as this will be Member Appreciation. She has a save the date on the website but will now add details and assign roles.

5.5 Clothing Update - Training Director

Erin stated that 24 shirts had been ordered and will be ready Sept. 6. She will organize them in bags with names and hopes to distribute them before the September Trial. Erin added that there will be an order opportunity coming for

ball caps and sweatshirts. She was thinking of the end of September with delivery at the AGM.

- 5.6 Business Cards – Treasurer
Carolyn will look for the business cards.
- 5.7 Email & Backup Storage (retention requirements) - Webmaster/President
Heather stated that there was nothing under Corporations Canada about archiving emails. Carolyn has expanded the storage.
- 5.8 Roles & Responsibilities (September review) - Vice President
Rheal is absent and Heather asked if we could all have Roles and Responsibilities ready for the September meeting.
- 5.9 Demos - benefits, costs, limitations (Fall agenda) - Vice President
Rheal is absent so this will be moved to the Fall Agenda.

6. Financial Update

Carolyn referred to the financial statement and mentioned that going forward we should set electronics and power as our high priority. We are not for profit so our money should be spent - timer was mentioned, as was trailer tires and water trailer or some alternate water solution.

**Paws4Fun Agility
Position Statement August-28-2024**

Account	Balance	Target Min Balance
Chequing	\$19,377.00	\$1,000.00
PayPal	\$23.82	\$0.00
Cash Box	\$167.35	\$100.00
Outstanding Income**	\$0.00	\$0.00
Outstanding Debt***	\$0.00	\$0.00
Savings	\$7,300.14	\$7,200.00

***Accessible funds: \$18,568.31**

* Funds available while maintaining the Target Min Balances

** Monies received not deposited yet

*** Outgoing cheques outstanding

7. Scheduled Business

- 7.1 Jotform Data – Webmaster
Carolyn began by stating that the issue had resolved itself - It concerned the RAD entry form and that it wasn't going to the P4F database. Discussion concerning fixing this going forward and adding it to ToR.

*Action Item - Carolyn will propose text for this.

- 7.2 Elections – President
Heather mentioned that elections need to be announced by September 22 and name the positions open and if incumbents are running. Nominations will open

October 6 and close a week before the AGM, which is November 24. The three positions up for election are:

Vice President - Rheal Nadeau, incumbent will stay

Treasurer - Carolyn Heide, incumbent will stay

Trials Director - Sandy Gummesson, incumbent will step down.

Coordinator positions will be looked at later.

*Action Items - Heather will draft email to be sent by September 22 and Carolyn will work on nomination forms.

7.3 K9Kup Update - K9Kup Coordinator

Catherine absent and sent short report –“The numbers were down due to the S,D and G Confirmation and CKC agility show. Originally it looked like there were a lot more competitors in the Pink division. 12 of them just didn't show up so it evened out and we finished in record time. We had the usual competitors chafing at the bit to leave when they were finished.”

7.4 AGM Notice – President

Heather stated that the AGM notice to members needs to be sent October 2. She will work on this notice and Carolyn will begin preparing the financial report.

7.5 Panel Jump - Facilities Director

Ian absent and sent report – “I've already discussed the idea of fabric sleeves that could be applied to jump bars with Pierre (Gus' Custom Creations). He thinks that he could fabricate custom sleeves for our 2" bars, for roughly \$150.

We'd also be looking at acquiring 6 additional jump bars which would be dedicated to these sleeves. Schedule 40 PVC pipe can be obtained from Home Hardware for \$45 per 10-foot length (we'd need 3), resulting in roughly \$160. I'm still looking to see if there are any cheaper options, but this would result in creating a set of panel jump bars (which could be used with any of our existing jumps) for roughly \$300-\$350.

MOTION to purchase a panel jump up to the cost of \$400.00. Moved by Training Director, Second President. Four in favour, two absent. CARRIED.

7.6 Kemptville Youth Group Demo - Trials Director

“Jamie, who is the coordinator of the Kemptville Youth Center (KYC), first approached Rheal about Paws4Fun putting on an agility demo for the youth, ages between 11 and 15.

Rheal passed this demo to me, and I took on the job of rounding up volunteers who would be able to bring their dogs to Riverside Park in Kemptville and do some agility. There is no fencing there, so we needed dogs who were going to "stick around" and who would be well behaved to "meet and greet" the kids. Our wonderful volunteers were:

Roxanne with Will and Mary

Dominique with Glitz

Catherine with Endeavour

Sandy with Zen (on leash)

We held the event on Wed, 21 Aug starting at 1430. The weather was looking iffy but we went ahead with the demo anyway. Roxanne and Neil, Burt and myself went to Paws to borrow some Paws equipment - a tunnel and bags, and a few jumps, plus 3 sets of 2 x 2s. I heard that kids like seeing dogs weave. Dominique provided us with a small nested course suitable for all 3 levels.

After that was set up, we had the dogs meet and greet the approximately 15-20 kids. Then Sandy showed the spectators what Zen could do (on leash) with physio exercises, balancing on yoga blocks, walking on overturned horse rubber feed tubs, and of course his myriad of tricks.

Roxanne led off with her 2 dogs. Catherine followed putting Endeavour through her paces. Then Dominique showed what a masters dog could do. That brought us to the halfway point when Roxanne asked if anyone in the group would like to handle Mary through a very simple circle of jumps. Treats in a stranger's hands are a very valuable commodity when Mary (what a good girl) had to leave Mommy. Mary was very brave and strutted her stuff for 4 different student handlers.

After that, the weather changed from sun and cloud to rain. Even with the rain, everyone ran their dogs once more to the delight of the youth.

It all wrapped up an hour later with a question-and-answer period, which was really a "pet the dogs" session. The youth really liked the demo. Jamie asked if she could approach Paws4Fun next year in the future. If there had been more dogs, we could have stretched the demo a bit longer.

The original work crew returned the equipment to the Paws fields approximately 3 hours later. All in all, a good afternoon."

7.7 Training Update - Training Director

Erin stated that we are in session 3, down a few registrations and a few refunds had been issued. She mentioned that Course Building 101 had been well attended and it may happen again in the spring. Maggie Bird will do 'Control Unleashed' at Silver Dawn October 26. Kandy approached Erin for her workshop and Erin provided her with 2 possible dates.

Erin concluded with stating that she is stepping down as Training Director. She is aware it is in the middle of her term and will stay a bit longer but would like someone in place by the AGM. Sandra, Training Coordinator, also stated that she was stepping down. Discussion about notifying other Board members and instructors, Roles and Responsibilities of Training Director to be made current on the website and then an email to members for interested people to put their names forward.

7.8 Perks (other than Membership) - President (Appendix 1)

Discussion concerning instructor perks - volunteer hours and points. Decision was made that there will be no more points given going forward. Instructors are to use what they have, and will be required to take responsibility for logging their volunteer hours. Erin has an instructor meeting October 20.

MOTION that the only compensation that members receive from actual volunteer hours worked is the credit for those volunteer hours, effective the start of the Paws4Fun 2025 Membership year. Moved by Treasurer, Second President. Four in favour, two absent. **CARRIED.**

7.9 Puppy Equipment - Training Director

Erin shared feedback from instructors that sometimes the first thing new members see is equipment in the puppy ring and she had some ideas to make things nicer. She suggested painting the cavalettis, and using a pool noodle in the dog walk to fill a gap. Discussion concerning moving the green contact equipment into ring 2 for next year and scheduling 2 separate weeks to kneel the dog walk and lower the A-frame. Discussion continued concerning safe equipment. Erin will price out some new equipment for the puppy ring.

- 7.10 Monthly survey “What do you think” - President (Appendix 2)
Discussion about getting a feel from membership, and suggestion of one direct question at the end of the newsletter. Discussion moved to AGM and floor time, icebreakers and shorter versions of reports. Heather suggested the November meeting be a discussion of the upcoming AGM and reports should be ready for this meeting.
- 7.11 November meeting date – President
Recap of upcoming meetings: September 26, 2024, 5:30 - 8:30 at Carolyn’s (396 Gold Creek Rd. Lanark)
October 21 TBD (with a second choice of October 24), 5:30 - 8:30. Roxanne will book and confirm.
November 11 TBD (Erin to confirm) 10 am to 1 pm.

8. Adjournment at 8:11 p.m.

Appendices following

- 1) Perks
- 2) Monthly Survey

APPENDIX 1

Perks (other than membership)			
POSITION	NAME	PERK	COMMENTS
President	Heather Esdon	Nothing	
Vice President	Rheal Nadeau	Nothing	
Trials Director	Sandy Gummelson	Nothing	
Training Director	Erin Moore	Instructors - for each 6 hours taught instructor perks include: 3 volunteer hours for each hour taught; 6 points to be used at the instructors discretion; points can be carried over from one year to the next	The points give the each instructor the ability to use their perks towards the item that is the most helpful to them at the time.
		Points can be redeemed for the following: class (4 pts); trial run (1 pt); basic workshop, working spot (4pts); workshop, working spot (4pts plus the auditing cost for the workshop); K9 Kup registration (3pts)	Instructors also have the ability to "cash in" unused certificates for the points listed.
		No perks for Training Director or Training Coordinator	
Facilities	Ian Cranstone	Move - hours for vehicle use	Moving equipment to SilverDawn
Treasurer	Carolyn Heide	Nothing	
Secretary	Roxanne Harrington	Nothing	
IDAL	Heather Esdon	Nothing	
Trials Secretary	Carolyn Heide	Nothing	
Volunteer Coordinator	Heather Esdon / Erin Moore	Nothing	
CARO	Vania Richardson Boulet		
Communications	Kristy Nguyen	Nothing	
K9Kup	Catherine Woolham	Nothing	
Training Coordinator	Sandra Johnson	Nothing	

APPENDIX 2

What do you think?

To connect with the membership and get some feedback, I would like to send out a monthly question and see what the membership thinks.

These are just a few topics I thought of:

Communications

Do you know what is going on in the club?

Do you read Paws4Fun News sent out by the President

Where do you get your information from:

- Email
- Facebook
- Word of mouth

Do you have any suggestions how the club could communicate better?

Information

Share something you particularly like about Paws4Fun.

At the same time, share something you don't like about the club.

Trials

Do you trial?

If yes, do you have any comments about the Paws4Fun trials?

Volunteering

Does Paws4Fun offer enough opportunities so members can fulfill their volunteer hour requirements?

Trial Volunteering

Do you volunteer at trials?

Are you comfortable signing up for different positions?

Would you like to learn more about the different volunteer positions that need to be filled?

What positions do you usually choose?

Facilities

[not sure question]

Equipment

A lot of new equipment has been added in the last few years. Is there anything you think we should have and don't?

