



Paws 4 Fun Agility Club
Board of Directors meeting
Meeting Minutes
February 24, 2024
441 Meadowhawk Cres.

Attending: Heather Esdon (President), Rheal Nadeau (Vice-President), Ian Cranstone (Facilities Director), Carolyn Heide (Treasurer), Erin Moore (Training Director)

Regrets: Sandy Gummelson (Trial Director)

Minutes by: Erin Moore

1. Tunnel bags (Ian)

Crash Test Toys (Keith Lundy) has 33 sets of tunnel bags available. Cost is \$75 per set of tunnel bags with 1 free set of tunnel bags for each 10 sets purchased. Cost for 33 sets of tunnel bags would be \$2,250.

MOTION: To purchase 33 sets of tunnel bags from Crash Test Toys (Keith Lundy) at a cost of \$2,250.

First: Ian Cranstone

Second: Rheal Nadeau

Vote: Yes 5 No 0 Abstain 0 Absent 1

Motion CARRIED

2. In-camera session - In-camera portion of the meeting begins. Minutes prepared in a separate document. In camera portion of the meeting is resolved.

3. Photo booth (Heather) – Heather and Erin have been working on a proposal for a permanent photo booth at Taylor Road. One of the items needed for a permanent photo booth space is a bench which will seat 2 people or 1 person and a dog. There is a bench available for \$50 on Facebook marketplace, the original price of this bench was \$85. Once seen in-person, if the bench meets the intended purpose Heather and Erin would like to purchase the bench to be used in the photo booth.

MOTION: Purchase of a \$50 bench to be used for the photo booth.

First: Heather Esdon

Second: Ian Cranstone

Vote: Yes 5 No 0 Abstain 0 Absent 1

Motion CARRIED

4. Workshops 2024 (Erin) – There are 10 workshops planned for members during the 2024 season. The list of workshops is attached as appendix B. Some workshop

presenters will be paid for their services and others are club members who are volunteering their time.

Discussion surrounding possible compensation for Kandy Dumm and her workshop. Instead of monetary compensation there is an option to compensate Kandy for 1 or 2 workshops with free trial runs at the 4 Paws4Fun trials in 2024. To be discussed at a future meeting when the Trials Director is present.

Meeting adjourns at 12:01.

Next meeting: March 15, 2024 5:30pm at 1318 Agincourt Road

APPENDIX A

SOP for the Review of Membership Requests and Entries to Events and Activities

Version 2.0

Approved by the Paws4Fun Board of Directors on (date)

Purpose:

Procedure to verify the eligibility of individuals who want to become members of Paws4Fun or participate in Paws4Fun events.

Scope:

Participation in any and all Paws4Fun events is limited to individuals who respect the Paws4Fun Rules of Conduct (<https://www.paws4funagility.ca/rules-of-conduct>). This includes, but is not limited to, trials, training, fun matches, or even demonstrations in agility, rally and other activities, whether these events take place at the Taylor Road site, winter training facilities, or other locations. Behaviour detrimental to the interests of Paws4Fun, such as failure to respect the Rules of Conduct, disruptive or dangerous behaviour, and failure to respect the rights and safety of other participants and their animal companions, volunteers, and organizers can result in temporary or permanent exclusion from all such activities. A temporary or conditional exclusion may occur, for example, if a member does not meet volunteer requirements and does not pay the resulting fee.

Description:

All membership and activity entries must be reviewed to exclude individuals who do not respect club policies, rules of conduct, handler etiquette, and bylaws (members only) or who have a history of violation of these principles.

Responsibilities:

The Membership Coordinator will check new membership requests and renewals against the Restricted Individual List. The Membership Coordinator will forward all new membership requests to the Board of Directors, making specific note if the applicant appears on the Restricted List. When a membership renewal request is received from someone on the Restricted Individuals List, the Membership Coordinator will notify the Board of Directors, and not accept the renewal request unless instructed to do so by the Board of Directors (for example, if the applicant takes action to correct a conditional restriction).

The Board of Directors will review all new membership requests. A motion will be put forward, and a vote held with respect to the new member within two weeks of receiving the new membership request with a majority vote allowing the individual to become a Paws4Fun member.

The Board ensures the Restricted Individuals List is kept up to date. The Board will review the list annually, prior to opening membership each year. It requires a Board of

Directors approved motion to add individuals to, and remove individuals from, the Restricted list.

All event organizers must review the Restricted Individuals List before accepting registration to any Paws4Fun events (as outlined in the scope).

The Board Member or Coordinator assigned to monitor visitor registrations must review the Restricted Individuals List when accepting the visitor registration (as outlined in the scope).

The Webmaster is responsible for ensuring that all registration forms, including but not limited to membership, trial, workshop, class, fun match, and visitor registrations, require that the registrant agree to the Paws4Fun Standard Waiver and Release, and that the Paws4Fun Standard Waiver and Release contains the following text “I agree that the organization (Paws4Fun Agility Club) has the right to refuse this application for cause which the organization shall deem to be sufficient.”

When a Board Member or Coordinator receives a registration request from an individual on the Restricted List, they shall notify the President, as well as the Treasurer if the restriction is linked to financial matters. The President or Treasurer shall respond to the registration request via email as follows:

Thank you for your interest in the Paws4Fun *<event name and date>*. In acceptance of the Paws4Fun Standard Waiver and Release in the registration form, you agreed that Paws4Fun Agility has “the right to refuse this application for cause which the organization shall deem to be sufficient”.

[Unconditional restriction]

We regret to inform you that the Paws4Fun Agility Board of Directors feels it would not be in the club’s best interests at this time to accept your registration for *<event name>*. We must therefore decline your registration.

[Conditional restriction]

The Paws4Fun Agility Board of Directors regrets to inform you that your registration cannot be accepted unless *<condition for reinstatement, for example, payment of outstanding debt>*.

<include if needed> Please expect an email from the Treasurer with respect to your refund.

The Restricted Individuals List

The list of individuals who are restricted from participating in Paws4Fun events (as outlined in the scope above) is kept in a separate file in the Board Only section of the Paws4Fun website.

References:

[Paws4Fun Agility Conduct & Etiquette Policies](#)

[Paws4Fun Agility – Bylaws](#)

Visitor Registration: <https://www.paws4funagility.ca/bookings>

Revision History:

Version 1.0 (April 2021) – New document

Version 2.0 (June 2023) – Updated policy



Appendix B

**2024 workshops
Anticipated budget**

Feb 19, 2024

		Instructor fee	Cost to attend
Threadles (Janet) - 4 hours		\$450.00	
May 26			
	members		\$120.00
	non-members		\$144.00
	audit member		\$40.00
	audit non-member		\$48.00
Obedience 4 agility (Liz) - 2 hours		\$0.00	
May 28 5:30-7:30			
	members		\$40.00
	non-members		\$48.00
	audit member		\$13.00
	audit non-member		\$16.00
masters / international (Elise) - 2 hours		\$0.00	
June 26 5:00-7:00			
	members		\$40.00
	non-members		\$48.00
Fast and not so focused (Kandy) - 3 hours			
June 23 9am-12:00 - to be confirmed			
	members		\$90.00
	non-members		\$108.00
	audit member		\$30.00
	audit non-member		\$36.00
toy play (Sheila) - 2.5 hours		\$0.00	
June 29 9:30-12:00			
	members		\$40.00
	non-members		\$48.00
	audit member		\$13.00
	audit non-member		\$16.00
distance (Vania) - 2 hours		\$200.00	
July 20 9:00-11:00			
	members		\$60.00
	non-members		\$72.00
	audit member		\$20.00
	audit non-member		\$24.00

masters / international (Elise) - 2 hours		\$0.00	
July 24 5:00-7:00			
	members		\$40.00
	non-members		\$48.00
masters / international (Elise) - 2 hours		\$0.00	
August 28 5:00-7:00			
	members		\$40.00
	non-members		\$48.00
masters / international (Elise) - 2 hours		\$0.00	
September 25 5:00-7:00			
	members		\$40.00
	non-members		\$48.00
focus forward (Vania) - 2 hours		\$200.00	
September XX			
	members		\$60.00
	non-members		\$72.00
	audit member		\$20.00
	audit non-member		\$24.00
	Instructor costs	\$850.00	

 Kandy has not provided her fee yet. (Feb 19)
 Janet \$400 plus mileage, guessed \$450